

Mission



“Success Through Learning – Learning Through Success”



Goals

- To support each child’s mastery of literacy and mathematics by providing best practice teaching, and by practicing early identification and intervention.
- To develop each student’s personal responsibility and self-esteem.
- To nurture each child’s enthusiasm for learning as a life-long activity.
- To build cooperative home/school/community partnerships for our mission.
- To embrace professional development that improves student learning.
- To actively engage each student in the learning process.
- To value each student by developing positive relationships through mutual respect.
- To create a safe and comfortable environment to promote student learning.

Basic School Information

School Hours

Our first bell rings at 8:10, with the tardy bell at 8:15. All K-5 students are released at approximately 3:10

Contact the school @ (307) 782-6202

Website: www.uinta4.com

Attendance: It is the belief of the Board of Trustees, Administration and Staff that student attendance is of vital importance. Consistent attendance is essential for a quality education. Wyoming State law requires that the school contact parents of students with unexcused absences. Students are required by law to attend school until the completion of 10th grade or until they are 16. Mountain View Elementary asks for a written note signed by the parent, or a phone call regarding each student absence. The principal is responsible for determining whether an absence is excused or not. If excessive absences become an issue, documentation from a medical professional may be required for all absences. As the attendance officer, the principal is responsible for reporting to the Department of Family Services and the County Attorney any habitual attendance problems. This is done at the principal’s discretion. Students are responsible for all academic work missed during the absence.

Bus Rules & Consequences: Failure to comply with bus safety rules can result in a student losing his/her privilege to ride the bus. Bus Expectations are located on each bus and can be found in our PBIS handbook sent home each fall.

Dress Code: Students are expected to dress in a manner that is appropriate for school, the weather conditions, and the activities they will be doing. Clothing that is too short, too revealing, or has offensive language or graphics is not acceptable. If, in the teacher’s judgment, a student is dressed in a manner that interferes with learning, they will be asked to change clothes. Activities may be restricted if the clothing the child is wearing is not suitable for the activity. Modest shorts are acceptable, weather permitting.

Field Trips: Classes take field trips throughout the school year. Frequently parents are requested to accompany as chaperones. Parent permission is required for a student to go on a field trip. The school will provide transportation.

Gifts: Because of potential embarrassment that might result among children, students are discouraged from giving gifts to teachers and other school personnel. For the same reason, formal exchange of gifts between students in the classroom will not be encouraged.

Homework: At Mountain View Elementary, homework is meant to be a positive experience and to encourage children to learn. Homework can bring together children, parents, and teachers in a common effort to improving student learning. Homework is also a way to practice skills already learned in the classroom.

Medications: The school nurse or his/her designee will administer medication to the student during school hours if necessary. School personnel will not administer homeopathic and/or herbal remedies; however, parents may come to the school to administer them to their own children. All medications must be presented to the school by the parent or guardian and it must be in its original container. The parent must also date and sign the “Request for Administration of Medication” form. It is the child’s responsibility to report to the office for this service and school personnel are under no obligation to seek out the child should he/she forget.

Office Notification: For the safety of each child, we must have a signed note or a phone call if your child is to leave school in any way other than the “norm”, or if they are to be picked up by someone other than a parent or guardian.

Our K-8 school is a very busy place with over six hundred students. If you have a change of plans for how your child is to go home, you will need to contact the office before 2:40 PM to ensure that each child with a “change of plans” can be safely notified.

Personal Belongings: Animals may be brought to school only if permission is obtained from the teacher. The animals may stay at school for the minimum time necessary. They will not be transported on school district transportation.

Illegal, dangerous, or unapproved belongings such as gum, hard balls, toy weapons, sharp objects, guns, explosives, skateboards, roller blades, scooters, Heelys, electronic games, CD/DVD players, etc. are not allowed at school. Cell phones are not allowed during school hours. Any objects, collections, toys, money, or games that are brought to school are done so at your own risk. The school will not assume liability.

Recess: All recess and playground activities are under the supervision of assigned staff. Students are expected to participate in recess activities. Students may be kept in upon the request of the parent in case of illness or injury, but if the request is for an extended time, a note from the Doctor is required.

In the case of inclement weather, students will spend recess periods in their classroom/pod areas. Parents are encouraged to be sure their children are properly dressed for the weather conditions. Children who are not properly clothed may be restricted in their activities. Parents are invited to visit and participate in recess at anytime, but please check in at the office.

Safe Haven Programs: Mountain View Elementary offers extra programs to students after school. These activities are offered to K-5 students free of charge. These opportunities will be announced throughout the school year.

School Breakfast: An optional breakfast is provided for K-5 students whose parents would like them to participate. Breakfast for students is \$1.25 per meal. Reduced breakfast prices are \$0.30 per meal. Breakfast is served from 8:00 to 8:15 AM.

School Lunch: Students will need to pre-pay for their lunches. At MVE, lunches for students are \$2.00 per day. Reduced lunch prices are \$0.40 per day. A milk is provided with a lunch. Students may purchase an extra milk for \$0.50.

Please refer to policy EFGA on our website for information on unpaid student meal debt. Free and reduced lunches are available to all that qualify. Application for free and reduced lunches may be made at any time.

You are invited to eat lunch with your child at any time. Please check in at the office first. Adult meals are \$2.75 each.

School-wide Screening: All K-5 students are screened fall, winter and spring, in both reading and mathematics, using DIBELS Next, and MAP.

Sick or Injured Child: Should a child be injured or become ill while at school, the following procedures will be followed. If the symptoms seem severe or if the temperature of the child is over 100 degrees, a school official will notify the parent and request that they pick the child up at school.

For less severe problems, the child may remain at school under the nurse’s care. In case of injury, minor scrapes and bruises will be cleaned and dressed. In the case of more serious injuries, first aid will be applied as required. Parents and other appropriate medical assistance will be sought. **Under no circumstances will a child be allowed to go home if a parent, guardian, or designated representative is not present.**

Special Student Services:

UCSD#4, in its effort to provide the most appropriate educational experiences for all students, has a special services program. For more information, contact the building principal or the director of special services.

Counseling: Counseling services are available to all students. The services focus on helping each child be more successful in the school environment. Referrals may come from teachers or parents. The counselor may be reached at 782-6202. Parent permission is required for individual or small group counseling. Whole group services are provided to all elementary students in their regular classroom on topics such as “Making and Keeping Friends”, “Leadership”, and “Careers”.

Health Services: Two nurses work in our schools at UCSD#4. They provide health services for our students such as vision, hearing, health education, growth screening, and maintenance of health records and immunizations. You will be notified of any deficiencies in the vision or hearing exams. Feel free to contact the nurse at any time during the school year if you have a concern about your child’s vision or hearing.

Nurses will also evaluate the signs of illness or injury that have occurred here at school. They will also help provide a comprehensive health curriculum. We ask that a child who has been vomiting or has a fever remain at home until symptoms are gone.

The school nurse also provides routine health checks and makes contact with parents regarding health issues. She cares for students with injuries or illnesses that occur at school. She helps provide our students a comprehensive health curriculum.

Should your child be diagnosed with a concussion, protocol found in policy JJIF-R1 found at www.uinta4.com will be followed.

Specials: K-2 students receive instruction at least weekly in Physical Education, Music, Library/media center, and Spanish. 3-5 students receive instruction at least weekly in Physical Education, Music, Library, and Art. Students may also utilize the Media Center before school and at the teacher's discretion. They will also be provided health instruction on a rotating basis to meet health standards.

Student Progress: Progress of individual students is reported to parents on a regular basis. Standards-aligned report cards are sent out each trimester. Parent/Teacher Conferences are held after the first and second trimester. Additional conferences may be scheduled at any time during the year by contacting your child's teacher.

Student Records: All student records are maintained in the office. All parents and guardians of students under 18 years of age and all students 18 years of age have the right to examine the official records. They have the right to challenge any of the contents of said records to ensure their accuracy and fairness.

No records, files, or data directly relating to an individual student shall be made available to anyone without the consent and notification of the student or of the parents or guardian of a student under 18, with certain official exceptions.

Summer School Program: Our staff provides an outstanding summer school program for all of our in-coming kindergartners and identified (invited) K-5 students. We strongly urge parents of all eligible students to take advantage of this learning opportunity.

Telephone: The school may be reached at 782-6202. In emergencies, students will be allowed to use the telephone located in the office. All phone calls must be cleared through either the principal, the secretary, or teacher. Students will not be allowed to use the phone for non-emergencies.

Title One Programs: Eligible students at MVE can be served through our Title I program. These students meet in a small intervention group each day, receiving additional time in the areas of reading or math instruction.

Visiting School: Parents are welcome to visit Mountain View Elementary and their child's classes at any time. All visitors are requested to stop at the office before going to a classroom. Visits by students from other schools will not be allowed.

Volunteers: Volunteers are strongly encouraged and greatly appreciated. If you are interested in lending a hand, contact your child's teacher or the office. Please make sure you check in at the office before volunteering.

Summary of Various Polices

(For more information on these and all polices, visit www.uinta4.com)

Internet Use: We are pleased to offer Mountain View Elementary students access to the District computer network and the Internet. To gain access to the Internet, all students must obtain parental permission and must sign and return the Use and Conditions form to the school office. Please see our full policy (EHAA) at www.uinta4.com

Bullying Policy: Harassment, intimidation or bullying of students at school is prohibited. Harassment, intimidation or bullying means any intentional gesture, or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of:

1. Harming a student physically or emotionally, damaging a student's property or placing a student in reasonable fear of personal harm or property damage;
2. Insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of school; or
3. Is so sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for a student or group of students.
"Written" acts include, but are not limited to handwritten or typed communications, e-mails, text messages, blogs and other forms of electronic communications.

Students who engage in bullying, harassment or intimidation shall be subject to disciplinary action up to and including suspension or expulsion.

Students who witness harassment, intimidation or bullying of another student shall report that conduct to a teacher, principal, or other school staff member as soon as possible.

Retaliation or reprisal against a student or other individual who makes a good faith report or complaint of harassment, intimidation or bullying is prohibited and shall not be tolerated. Anyone who engages in such retaliation or reprisal against an individual who makes a report of harassment, intimidation or bullying shall be subject to discipline, up to and including suspension or expulsion.

Policy JICFA Harassment, Intimidation, and Bullying is available at uinta4.com for further information.

Seclusion and Restraint in Schools: It is the policy (JLJ) of Uinta County School District No. Four to regulate the use of seclusion and restraint with students pursuant to W.S. '21-2-202(a) (xxxii), W. S. 21-3-110 (a) (xxx), and Chapter 42 of the Wyoming Department of Education rules (hereinafter Rules). This policy and the regulation that accompanies it shall govern all regulated use of seclusion and restraint.

Family Educational Rights and Privacy Act (FERPA): The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's educational records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records, including disciplinary records relating to suspension and expulsion, without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Uinta County School District #4 will make available to the public directory information pertaining to students at Uinta County School District #4. Directory information includes the following: the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, date of attendance, the most recent previous education agency or institution attended, and degrees and awards received. If you are unwilling to allow any or all of the above-described directory information to be released without your consent, you must notify the Office of the Superintendent within thirty (30) days, from the date of this notice.

School Accident Insurance: Application forms for student accident insurance, administered by Student Assurance Services, Inc. and underwritten by Security Life, are available through the elementary school office at the start of the school year.

Sex Offenders On School Property: Pursuant to Wyoming Statute §6-2-320, effective July 1, 2010, registered sex offenders requesting permission to be on school property under conditions not already specified under this law, are required to have written permission.

In compliance with this law, registered sex offenders seeking written permission to be on school property, or to attend a school event located elsewhere, are required to submit the form (KIB-E) to the appropriate principal no later than three (3) school

days in advance of the date he/she is requesting.

A reply to this written request will be given prior to the requested date. Only the Superintendent may grant permission for this request after consulting with the appropriate principal. For more info see the full policy at www.uinta4.com

Nondiscrimination: The district is committed to a policy of nondiscrimination in relation to race, color, national origin, sex, age, handicap, and religion. This policy should prevail in all matters concerning staff, students, education programs and services and individuals with whom the school district does business. (Please refer to policy AC Nondiscrimination at www.uinta4.com)

Vision Statement

We believe that all students deserve to be surrounded by adults who believe they are capable of high achievement. We believe every child deserves to be surrounded by a culture of high expectations and deserves a rich education.

Our goal is to enable all elementary students to become citizens who feel personally successful in contributing positively to our global community. Mountain View Elementary is an outstanding place to learn and grow where students will build a foundation and a love for lifelong learning through the daily dedication of our staff, students, and parents.

As guests enter our elementary school, they will be greeted by a community of learners, including staff, students, and parents that develop and nurture the building of life skills including self-discipline, responsibility, cooperation, compassion, and respect for others that will ensure both personal and academic growth.

We have a learning environment in which we put forth our best personal and collective efforts to achieve excellence. Our learning community supports comfortable risk-taking from all stakeholders - encouraging the asking of effective questions as the springboard to further learning.

Each of our classrooms provides a rigorous standards-based program and a unique learning opportunity in an atmosphere where creative approaches to teaching and learning is every teacher's goal. Our highly qualified teachers integrate technology, the arts, and active learning strategies to engage all learners. Our teachers engage in being learners themselves in collaboratively developing their skills and keeping their teaching strategies at the cutting edge. The school leadership commits to providing all necessary instructional materials, equipment, collaboration time, and resources to provide an equitable and high quality-learning environment for students.

At Mountain View Elementary, the individual needs and interests of our diverse learners are valued and supported. Teachers, passionate about learning, motivate students by teaching them to be successful self-managers in both social and academic settings.

Student learning is assessed via both formal assessments and informal observation of student performance with a performance expectation of proficient or advanced for every child. Driven by data from our assessments and observations, students requiring further support receive targeted instruction from our cohesive learning community.

Be a Buffalo ... Be Safe, Be Respectful, Be Responsible!

Dear Parents,

During the school year, our K-8 Building participates in a school wide initiative called Positive Behavior Interventions and Support (PBIS). This is an evidence based philosophy to encourage a positive culture and implementation of behavior management strategies for all students at all grades.

PBIS supports teaching students what is expected of them in our school. It includes having staff members plan out behavior and procedures so every staff member is reinforcing the same behavior and expectations of all students. This helps students know exactly what is expected of them, helps students know what to expect from teachers, and everyone is "speaking the same language"

This brings several things to our school. Here are things you may see and hear while visiting our school

1. All students participating in safe, respectful and responsible behaviors. This includes all students, in all spaces, with all staff, and following all procedures.
2. You will hear staff members engaging in ways to proactively teach students what is expected of them while also reinforcing and correcting behavior expectations.
3. You will see posters and signs describing what behaviors are expected for students, staff, and visitors while at Mountain View K-8.
4. You will see students following procedures that allow them to be the most productive in their learning environments.
5. You will see students who are independent thinkers and problem solvers because of skills and strategies that they will learn within our school.

PBIS is an initiative that many school districts in our state have engaged in. PBIS practices have proven time and time again to create a positive culture where students feel safe and become dedicated learners.

A positive culture of learning endorses both reinforcement of behavior that is expected and correction of behavior that is not acceptable within the learning environment. A positive culture means that students are safe to learn and take risks in order to challenge their learning. It also means that students can expect that staff will maintain a learning environment that is appropriate for all students.

We appreciate your support. A PBIS Student handbook will be available in the fall for student and parent review.

Kim Stephens, K-8 School Counselor
Kelsey Van Dusen, K-12 School Psychologist
District PBIS Coaches

Bill Erickson, K-5 Principal
Tarl Van Dusen, Middle School Principal