

# Uinta County School District #4

## Library Media Collection Development

### Reconsideration of Library Materials Procedures

Uinta County School District #4 has established the following procedure to address challenges to library materials.

#### School Procedure

Each school should establish a School Library Collection Evaluation Committee to address requests for reconsideration of library materials. Members of the School Library Collection Evaluation Committee should include:

- School library media specialist
- Member of the school administration
- Faculty member (preferably a member of the English department)
- Member of the community

To initiate the reconsideration process, a patron must complete and submit a *Request for Reconsideration of Library Materials* form to the school. Upon the school's receipt of a completed *Request for Reconsideration*, members of the School Library Collection Evaluation Committee should review the complaint and evaluate the material in question. The district media specialist should also be informed of the challenge and receive a copy of the *Request for Reconsideration*. As part of the review process, each committee member will complete an *Evaluation of Materials* form, giving particular consideration to the concerns that were expressed by the patron. As soon as possible, the written decision of the School Library Collection Evaluation Committee should be given to the person(s) submitting the request for reconsideration.

#### District Procedure

If the school committee's decision does not satisfy the person(s) requesting reconsideration of materials, the school principal should direct them to the School Board of Trustees, who will then review the challenged material and make a final decision.

A written decision from the board of trustees will be provided to the patron and school principal so that appropriate action may be taken.



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**Evaluation (attach extra pages as needed)**

1. I have read or viewed the entire book, video, etc Yes No

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2. Summary of the book, video in your own words: To What in the book do you object? Please be specific and cite page numbers.

3. What do you feel might be the result of reading this book? Please be specific and cite page numbers.

4. What you you like or find positive about this book? Please be specific

5. Is there a specific age group that you feel this book is appropriate for?



**Uinta County School District #4**  
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**Evaluation of Library Materials**

Date:

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Title for Reconsideration:

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Evaluator:

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Evaluator's Job Title:

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1. I have read or viewed the entire book, video, etc. Yes No

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2. Did you find the material in question objectionable? Why or why not?

3. Is there a specific age group the this book is appropriate for?

4. What action should be taken concerning this material?

- No Action
- Remove from the school media center
- Restrict to specific approved groups
- Other (explain)