

What is
ADVISORY (I/E)
Hour?

What is ADVISORY (I/E) Hour?

- A time to ask your teachers for help.
 - A time to get extra help with Academics.
 - A time to further your learning if you “get it” during class.
- A time to complete school wide business.
 - Drills, Surveys, Scheduling, Etc.
- A time to take care of ourselves.
 - Participate in lifetime Self Care Activities
- A time for fun.
 - Participate in fun clubs & activities offered by your teachers.

What is ADVISORY Hour?

- ADVISORY is Required Class Time.
 - You need to check your school email everyday.
 - You must go to the room that you are assigned.
 - Attendance will be taken.
 - No passes will be given to another classroom.

- The only way to make a request for ADVISORY is in Edficiency.

**STUDENT
EDFICIENCY
TRAINING**

<https://anhs.edf.school/>

WATCH THE EDFICIENCY TUTORIAL BELOW.

PAY ATTENTION - YOU NEED TO KNOW HOW TO DO THIS!

[Student Introduction \(3:14\)](#)



******TEACHERS- BE SURE YOU ARE
SIGNED INTO EDFICIENCY AND CLICK ON
LINK THAT SAYS “STUDENT INTRODUCTION”***

**LOG ON TO YOUR CHROMEBOOKS &
LOG INTO YOUR EMAIL.**

YOU SHOULD NOW USE THE LINK BELOW TO LOG INTO EDFICIENCY:

(*Bookmark this page.)

<https://anhs.edf.school/>



Appleton North High School
I/E Time Scheduling System



If you ever experience issues with these sign in options, you can always sign in manually below!

Or Sign In like this:

Email:

Edficiency Password: *(NOT your email account password)*

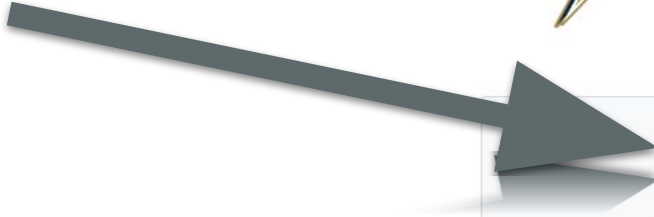
Log In

Set or Reset Password

SIGN INTO THE SYSTEM USING GOOGLE



Appleton North High School
I/E Time Scheduling System



Sign in with Google



Sign in with Microsoft

If you ever experience issues with these sign in options, you can always sign in manually below!

Or Sign In like this:

Email:

Edficiency Password: *(NOT your email account password)*

Log In

Set or Reset Password

YOU SHOULD NOW BE ON YOUR EDFICIENCY HOME PAGE, WHERE YOU WILL BE ABLE TO VIEW YOUR TEACHER/LOCATION FOR THE DAY:



Appleton North High School
I/E Time Scheduling System

You are logged in as RYAN PETERSON

Edficiency
SCHEDULE SUCCESS

HOME

REQUEST SESSIONS

MY PROFILE

INFO ▾

LOG OUT

Today's I/E Time Assignments

No Assignment For Today

There are either no sessions for today or the rosters have not been finalized.

Upcoming Sessions of Interest

Thursday, September 8th

I/E Time

Mr. Clough's Cardio Sesh (BAUER, EMILY)

Seats Available

Friday, September 9th

I/E Time

The Best Cinnamon Rolls!! (BAGWELL, DUYEN)

Seats Available

YOU SHOULD NOW OPEN THE REQUEST SESSION TAB AND FIND THE FOLLOWING FEATURES

- 1) SELECT DATE
- 2) SESSION CHOICES LIST
- 3) PRIORITY
- 4) HELP NEEDED
- 5) ADD NOTE (if necessary)

*Stay logged on to Edficiency but please
CLOSE your Chromebooks for the next part
of this presentation.*



Click on the "Request Sessions" tab



Appleton North High School
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Edficiency SCHEDULE SUCCESS HOME **REQUEST SESSIONS** MY PROFILE INFO - LOG OUT

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Friday, September 9th	I/E Time
The Best Cinnamon Rolls!! (BAGWELL, DUYEN)	Seats Available

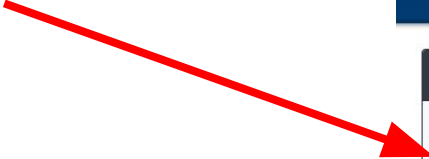
THE FIRST TASK WHEN REQUESTING A SESSION IS TO SELECT THE DATE.



My Requests:

Thursday, September 8th

Friday, September 9th



Session Offerings:

Thursday, September 8th ABEL, KELLY Edficiency Practice Run	1080	Open Seats
Thursday, September 8th ABSHIRE, ROBERT I/E Time	1087	Open Seats
Thursday, September 8th BALANE, AMANDA Band	LGI	Open Seats
Thursday, September 8th BATES, THOMAS I/E Time	1165	Open Seats
Thursday, September 8th BAUER, EMILY Mr. Clough's Cardio Sesh	1135	Open Seats
Thursday, September 8th BENNETT, MARK Fishing in the Pool	Gym1	Open Seats

THE SECOND STEP IS TO HIGHLIGHT THE REQUESTED SESSION



Appleton North High School
I/E Time Scheduling System

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Edficiency SCHEDULE SUCCESS [HOME](#) [REQUEST SESSIONS](#) [MY PROFILE](#) [INFO -](#) [LOG OUT](#)

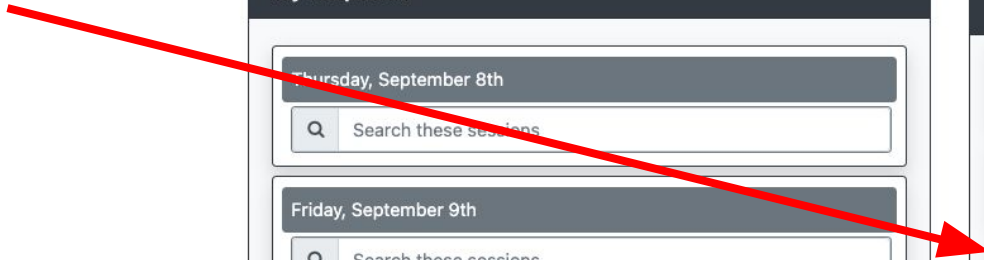
My Requests:

Thursday, September 8th

Friday, September 9th

Session Offerings:

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Thursday, September 8th BATES, THOMAS I/E Time	1165 Open Seats
Thursday, September 8th BAUER, EMILY Mr. Clough's Cardio Sesh	1135 Open Seats
Thursday, September 8th BENNETT, MARK Fishing in the Pool	Gym1 Open Seats



THE THIRD STEP IS TO SET THE PRIORITY...

When setting priority, you have two choices: **HIGH PRIORITY** or **LOW PRIORITY**

So which should you choose???



HIGH PRIORITY requests are more important than any group meetings and some teacher requests.

(Example, you are in Student Council and they are having a meeting...your high priority request would be granted and you would not be scheduled for the Student Council meeting)



Additionally, if you need to see a teacher, you can have that teacher request you at a high priority. That way you have a better chance at being in their room.

LOW PRIORITY requests are less important than any group meetings or teacher requests.

(Example, if you were in Student Council and they are having a meeting, you would be scheduled for the meeting over your own low priority request.)

**LOW
PRIORITY**

THE THIRD STEP IS TO SET THE PRIORITY...



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I/E Time Scheduling System

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Edficiency SCHEDULE SUCCESS HOME REQUEST SESSIONS MY PROFILE INFO ▾ LOG OUT

My Requests:

Thursday, September 8th

🔍 Search these sessions

Friday, September 9th

🔍 Search these sessions

Session Offerings:

🔍 Search all upcoming sessions

Thursday, September 8th
RAMPONI, AARON 1209
Newspaper [Open Seats](#)

Friday, September 9th
BAGWELL, DUYEN Launch Studio
The Best Cinnamon Rolls... [Open Seats](#)

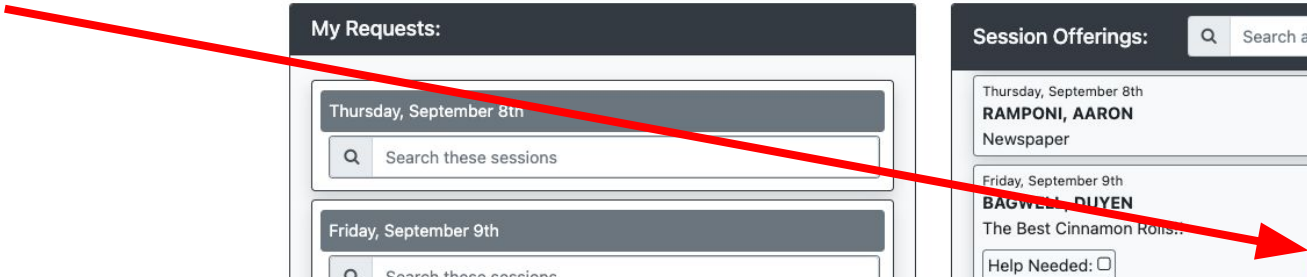
Help Needed: [Request Low](#) [Request High](#)

Note:

Friday, September 9th
HIETPAS, SUE 1330
Do you have ALL your paperwork? [Open Seats](#)

Friday, September 9th
KANE, JAMES 1087
FUN TIME [Open Seats](#)

Friday, September 9th
KRUEGER, LORI 1085
I/E Time... [Open Seats](#)



REMEMBER...HIGH PRIORITY TEACHER REQUESTS
SUPERCEDE OR “TRUMP” YOUR REQUEST.

(Example: You are failing Science and your teacher has made a high priority request to have you come in during Advisory hour to get extra help. This teacher request trumps your request, regardless of the priority you have set.)



THE FOURTH STEP IS TO DETERMINE WHETHER OR NOT
HELP IS NEEDED.

When setting the “help needed”...

you have two choices: YES or NO

So which should you choose???





NO... do not Check the Help Needed Box.

This means you don't need help, you just want to do your work in this room.

(Example: You love to quietly do your work in Mrs. Lucas's classroom during Advisory Hour because of how cool she is.)

YES... You must check the Help Needed Box!

This lets your teacher know you made the request for a reason. The system will give your teacher a heads up that you're looking for some assistance.” *(Example: You need help with your math homework, and this gives your math teacher a heads-up that you need the help.)*



IF YOU SAY HELP NEEDED (or High Priority), YOU SHOULD ADD A “NOTE” IN THE SPACE PROVIDED

(Example:

*Dear Mr. Bates,
I need help on
my project!)*



Appleton North High School
I/E Time Scheduling System

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My Requests:

Thursday, September 8th

Search these sessions

Friday, September 9th

Search these sessions

Session Offerings: Search all upcoming sessions

Thursday, September 8th
BALANE, AMANDA LGI
Band Open Seats

Thursday, September 8th
BATES, THOMAS 1165
I/E Time Open Seats
Help Needed: Request Low Request High
Note:

Thursday, September 8th
BAUER, EMILY 1135
Mr. Clough's Cardio Sesh Open Seats

Thursday, September 8th
BENNETT, MARK Gym1
Fishing in the Pool Open Seats

Thursday, September 8th
Kiekhaefer, Nick 1202
I/E Time Open Seats

After you have added the SESSION REQUEST, the REQUEST will show up on the left side of your screen under the “MY REQUESTS” Section and under the appropriate DATE.



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Ed
efficiency
SCHEDULE SUCCESS

HOME

REQUEST SESSIONS

MY PROFILE

INFO -

LOG OUT

My Requests:

Thursday, September 8th

   BAUER, EMILY (1135) *Mr. Clough's Cardio Sesh*

Friday, September 9th

Session Offerings:

Thursday, September 8th

ABEL, KELLY

1080

Edficiency Practice Run

[Open Seats](#)

Thursday, September 8th

ABSHIRE, ROBERT

1087

I/E Time

[Open Seats](#)

Thursday, September 8th

BALANE, AMANDA

LG1

Band

[Open Seats](#)

Thursday, September 8th

BATES, THOMAS

1165

I/E Time

[Open Seats](#)

Thursday, September 8th

BAUER, EMILY

1135

Mr. Clough's Cardio Sesh

[Open Seats](#)

Thursday, September 8th

SETTING PREFERENCES:

If you are not scheduled by a teacher and you do not make a request, and your group(s) is not meeting, **YOU WILL BE RANDOMLY ASSIGNED** a teacher to go to based on your teacher availability.



In the “MY PROFILE” tab, you can create a priority list of where you would like to be placed when you are randomly assigned to a classroom. This is purely a student preference ranking of your existing teachers.

Please take time to set your teachers list during today’s Homebase.

Where do I go for ADVISORY Hour?

Students will check their email at the beginning of 1st & 2nd Hour for a message from Edficiency. It will tell you where to go for ADVISORY Hour. A student assignment can also be seen on the Edficiency Student Homepage.

Be sure to check (on your own), you may get a treat from your teacher!



IT IS NOW TIME FOR QUESTIONS.....

Teachers, if you are not able to answer a student question please use this [FAQ doc](#). We will work to answer all questions.

