

# HARMONY AREA SCHOOL DISTRICT

## Minutes

### Regular Board Meeting

Tuesday, June 8, 2021

LGIA

7:00 pm

**Meeting called by:** Shawn McGarvey at 7:00 pm

**Pledge of Allegiance**

**Attendees:**

William Boring

Betty Kunsman

Nancy Oaks(Zoom)

Kathleen Cowden

Holly Merritts

Susan Gallaher

Shawn McGarvey

K. Jubas

D. Martz

J. Boring

B. Brothers

D. Campbell

Absent:

Anthony Beltowski

Kurt Brothers

Kurt Brothers called in at 7:42

## Agenda topics

**PUBLIC PRESENT:** Zoom – Jeannie Dishong, Robin Dyda, Shannon Andrews

**PUBLIC COMMENT:**

**Bob Truscello reported on Special Ed**

**Doug Martz reported on School Safety/Security**

**Brad Brothers reported on the Budget**

**Executive Session at 7:53 for Personnel**

**Motion by H.Merritts**

**Second by B.Kunsman**

**Reconvene at 8:25**

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## A. MINUTES

Motion

K.COWDEN

Second

B.KUNSMAN

  8   aye   0   nay

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**Recommend to approve the following minutes and meetings:**

- 1. May 4, 2021 Meeting and Minutes**
  - 2. May 4, 2021 Personnel Committee Meeting**
  - 3. May 25, 2021 Workshop**
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## B. LIST OF BILLS

Motion

W.BORING

Second

S.GALLAHER

  8   aye   0   nay roll call vote

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**Recommend approving the list of bills for payment:**

Cafeteria Fund – ck#1355-1362 \$21,981.43

General Fund – ck#47135-47207 manual ck#0100-1200 \$272,762.86

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## C. FINANCIAL STATEMENTS

Motion

S.GALLAHER

Second

H.MERRITTS

  8   aye   0   nay

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**Recommend to approve the Financial Statements.**

1. Activity Fund
  2. Cafeteria Fund
  3. Treasurer's Report
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## D. BUDGET

Motion

K.COWDEN

Second

S.GALLAHER

  8   aye   0   nay roll call vote

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- 1. Recommend to approve the 2021-2022 Harmony Area School District Final Budget in the amount of \$6,622,164.00 with a deficit of \$189,367.00.**
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- 2. Real Estate Tax  
Recommend to approve the Real Estate tax levy for all property within the Harmony Area School District for the 2021-2022 fiscal year: Clearfield County District municipalities at the rate of 81.77 mills per thousand dollars**
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of assessed value. Indiana County municipalities at a rate of 7.45 mills per thousand dollars of assessed value.

**Per Capita**

Recommend to approve the per capita tax resolution. Re-enact Section 679 \$5.00 per capita tax and Act 511 \$5.00 annual per capita tax for the 2021-2022 school year.

**Earned Income Tax**

Re-enact the 2021-2022 fiscal year earned income tax at a rate of 1% as provided under the authority of the Local Enabling Act 511 approved December 31, 1965, excepted in those municipalities that have adopted a wage tax of their own. In those cases, the district wage tax shall be .5%.

**Real Estate Transfer Tax**

Re-enact the real estate transfer tax at 1% on all property transferred within the district subject to taxation under the terms of the PA Reality Transfer (except in those municipalities which have adopted a real estate transfer tax then the tax will be fixed at .5%). In addition, to authorize collection of the taxes by the recorder of deeds in Clearfield and Indiana Counties, without compensation. On or before the tenth of the month, the recorder of deeds shall pay over to the school district: all local real estate taxes collected less 2% for use by the Commonwealth of PA in reporting the collection of Realty Taxes.

**Occupational Privilege Tax**

Re-enact the occupational privilege tax for the 2021-2022 fiscal year at the rate of \$10.00 per wage earner and according to the amended resolution passed in 1982.

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3. Recommend to approve the resolution to allow all owners of property to pay property taxes in installments. Schedule of installment payments will be as follows.

First Payment	50% of total	August 13
Second Payment	30% of total	October 15
Third Payment	20% of total	December 10

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4. Recommend to approve the Homestead/Farmstead Resolution for the approved property owners to receive a calculated tax relief of \$126.44 for Clearfield County and \$125.33 for Indiana County.

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5. Recommend to approve all insurance contracts, property, liability, auto, umbrella liability, terrorism, error and
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**omissions. All insurances are through Helmbold/Stewart for the 2021-2022 year for a total of \$37,004.00.**

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**6. Recommend to approve appointing Helmbold/Stewart as agent of record for workmen's compensation through Enova Insurance/Brick Street. Policy not to exceed \$12,500.00.**

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**7. Recommend to approve the Superintendent and Business Manager to transfer funds within the 2020-2021 budget to complete the budgetary year as per school code 687.**

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**8. Recommend to approve the Superintendent and Business Manager to conduct the business affairs of the office including processing bills for the month of July.**

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**9. Recommend to approve TSACG as the 3<sup>rd</sup> party administrator for the 403B retirement and financial services to employees at no cost to the district.**

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**10. Recommend to approve the School Psychologist agreement with Ignite for the 2021-2022 school year with a maximum cost of \$21,136.50.**

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**11. Recommend to approve Central Intermediate Unit 10 to provide Speech services for the 2021-2022 school year at an hourly rate of \$70.58.**

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**12. Recommend to approve Central Intermediate Unit 10 to provide Vision services for the 2021-2022 school year at an hourly rate of \$196.14.**

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**13. Recommend to approve the 2021-2022 Pre-K Counts agreement with Cen Clear.**

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**14. Recommend to approve the 2021-2022 Letter of agreement with Cen Clear for the Head Start program.**

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**15. Recommend to approve the 2021-2022 Admiral Peary Area Vocational Technical School Budget in the amount of \$4,233,602.00.**

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**16. Recommend to approve the audit engagement letter for the year ending June 30, 2021 with Kotzan CPA and Associates.**

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**June 30, 2021    Single Audit Fee \$17,350.00  
Non-Single Audit Fee \$15,350.00**

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**17. Recommend to approve the bus contract for the following school year:**

**Dennis Harkleroad – 2021-2022 (1 year)**

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**18. Recommend to approve the agreement with CIU10 for the online learning cyber academy for the 2021-2022 school year with the cost to remain \$5,000 with additional fees for courses.**

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**19. Recommend to approve submit the Emergency Instructional Time Template Section 520.1 – 2021-22 School year.**

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**20. Recommend to approve Bradley Brothers as the Board Treasurer for the 2021-2022 fiscal year through June 30, 2022.**

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**21. Recommend to approve to renew the district membership in PA School Study Council for the 2021-2022 school year. Cost is \$450.**

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**22. Recommend to approve to renew the district membership in PA Rural and Small Schools Association for the 2021-2022 school year. Cost is \$750.**

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**23. Recommend to renew the district membership with PSBA for the 2021-2022 school year. Cost is \$3,502.66.**

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**24. Recommend to approve the contract with CoTech Solutions from 8/1/21 – 7/31/24. Total cost each year is \$49,280.00.**

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**E. BUILDING AND GROUND**

Motion  
H.MERRITTS  
Second  
B.KUNSMAN

  8   aye   0   nay

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**1. Recommend to approve the removal of approximately 15 old computer monitors, 25 unusable computer desktops, 5 television monitors and 3 printers through a recycling company.**

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## F. PERSONNEL

Motion  
K.COWDEN  
Second  
H.MERRITTS

  7   aye   1   nay roll call vote  
K.BROTHERS

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**1. Recommend to approve Barbi Vena to attend the Expanding Youth Involvement in Exploring workshop at Penn State in Harrisburg July 12-16, 2021. Cost is \$148.96 and is budgeted.**

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**2. Recommend to approve the following positions for the Extended School Year program during the month of July. Pay will be based on the respective collective bargaining units for the professional and non-professional staff:**

**Sonya Buterbaugh – Special Education Teacher  
Jessica Keener and Wendy Lee – Personal Care Aides**

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**3. Recommend to approve the .50 raise for Dara Campbell and Abby Rorabaugh effective July 1, 2021.**

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**4. Recommend to move Jennifer Fox from part time to full time teacher with a salary of \$34,500.00.**

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**5. Recommend to approve Jason Romagna as Athletic Director for the 2021-2022 school year. Salary is \$6,000.00.**

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**6. Recommend to approve Kristen Winings as Girls Varsity Basketball coach for the 2021-2022 school year. Salary is based on the Collective Bargaining agreement.**

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**7. Recommend to accept Melissa Mastrine's resignation as Varsity Softball coach and to advertise for the position.**

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**8. Recommend to approve Jennifer Thomas as an Elementary Teacher effective August 1, 2021. Salary is \$32,500.00.**

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**9. Recommend to approve Bill Faint as a Secondary Science Teacher effective August 1, 2021. Salary is \$44,000.00.**

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**10. Recommend to approve Steven Boring as a Secondary Math Teacher effective August 1, 2021. Salary is \$44,000.00.**

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**G.PERSONNEL**

Motion

H.MERRITTS

Second

K.COWDEN

  7   aye   0   nay   1   abstain roll call vote  
K.BROTHERS

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**11.Recommend to approve Melissa Brothers as an Elementary  
Teacher effective August 1, 2021. Salary is \$32,500.00.**

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**ADJOURNMENT**

Motion

S.GALLAHER

Second

K.COWDEN

**Recommend to adjourn at 8:35 p.m.**

  8   aye   0   nay

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