

## **Appendix G – General Education Intervention**

The following procedure meets the requirements set forth by the state for general education intervention when there is concern about the educational progress of a student. In most situations this procedure is a prerequisite for referral to special education.

Procedures:

1. A student study may be initiated by a parent, a teacher, a specialist or an administrator who is concerned about the educational progress of a student. The referring agent will obtain the “Request for Student Study” form from the building principal or his designee. This form will include a checklist of criteria behavior.
2. The general education intervention procedure shall not preclude or delay an educational evaluation if:
  - a. The nature and severity of the student’s learning problems, or suspected or known disability, are such that general education intervention is considered to be of no benefit; or
  - b. The parent has requested an educational evaluation and does not elect to withdraw or delay that request.
3. The date the “Request for Student Study” form is complete and received by the principal or his designee begins a twenty instructional day period during which the following will occur:
  - a. The building principal/designee will convene a building based team which includes the student’s general education teacher.
  - b. The building based team will review the “Request for Student Study” and determine whether interventions in the general classroom are appropriate to pursue. If so, the checklist will be used to generate appropriate intervention strategies.
  - c. If general education interventions are not appropriate, the team determines whether an Article 7 referral or a Section 504 referral should be initiated.
4. School personnel are not required to notify a student’s parent that generalized observation of the student in the course of the student’s daily school activities prior to or during the implementation of general education intervention procedures by school personnel may or will occur.
5. The design of the general education intervention strategies will include specific timelines for implementation in the classroom and the review of the results of those strategies. At the end of the specified period of time, if the interventions have not produced a desirable change in the student’s educational progress, one of the following will occur:
  - a. The intervention will be redesigned, implemented for another specified period, and documented.
  - b. The parent will be asked to consent to an Article 7 or Section 504 education evaluation.
6. The building principal/designee will send the parent the “Parent Notification of General Education Intervention Plan”. This form letter will include the following:
  - a. The types of intervention to be used and the reasons for the interventions.
  - b. The timelines established for implementation and review of the interventions.
  - c. The parent’s right to meet with the persons involved in the interventions.
  - d. The parent’s right to initiate a formal request for an educational evaluation.
7. All forms and checklists become part of the student’s educational record and, as such, can be released and/or accessed by the parent.